

Total HR Technology for Professionals

Anywhere, Anytime, Always Online

Applets Release Notice

21.09.00

16 January 2020



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1 Introduction

Release Number	21.09.00
Release Date	16 January 2020
Mandatory Release	Yes
Statutory Changes	South Africa: No Other Tax Authorities: Yes
Conversion of Data	No
Technical Enhancements	No
Important User Information	Yes
Minimum Version from which to upgrade	19.00.00
API changes / New APIs	No
Database Changes	Yes
ACB File	No



2 Release Overview

2.1 Enhancements

2.1.1 Zimbabwe Tax Tables

The Zimbabwe Tax Table has been updated for the 2020 tax period.

2.1.2 Ghana Tax Tables

The Ghana Tax Table has been updated for the 2020 tax period.

2.1.3 Commissioning Parental & Parental Leave

An enhancement has been made with the addition of the following “Other Leave” types:

- “Commissioning Parental Leave”
- “Parental Leave”

2.1.4 UI-19 Report

An enhancement was made to the “UI-19” report where the template has been updated to include Code 18 (Commission Parental) and Code 19 (Parental) to the “Reason for Termination Codes” section.



3 Enhancements

3.1 Zimbabwe Tax Tables

The Zimbabwe Tax Table has been updated for the 2020 tax period.

Note: Please see the below example.

Lower Limit (GHS)	Upper Limit (GHS)	TAX Payable (GHS)
0	24000	0.00%
24001	90000	0 + 2.00% of the amount over 24000
90001	180000	13200 + 25.00% of the amount over 90000
180001	360000	35700 + 30.00% of the amount over 180000
360001	600000	89700 + 35.00% of the amount over 360000
600001+		173700 + 40.00% of the amount over 600000

Note: With effect from 01 January 2020, Personal Credits for elderly & disabled persons have been increased from \$600 to \$750. The user is required to set this up manually if profiles have been set up.

3.2 Ghana Tax Tables

The Ghana Tax Table has been updated for the 2020 tax period.

Note: Please see the below example.

Lower Limit (GHS)	Upper Limit (GHS)	TAX Payable (GHS)
0	3828	0.00%
3829	5028	0 + 5.00% of the amount over 3828
5029	6468	60 + 10.00% of the amount over 5028
6469	42468	204 + 17.50% of the amount over 6468
42469	240000	6504 + 25.00% of the amount over 42468
240001+		55.887 + 30.00% of the amount over 240000

3.3 Commissioning Parental & Parental Leave

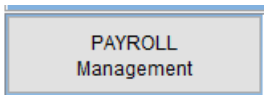
An enhancement has been made with the addition of the following “Other Leave” types:

- “Commissioning Parental Leave”
- “Parental Leave”

Note: Please see the below example.

Setup:

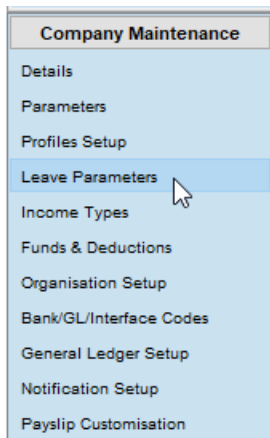
1. Select “Payroll Management”



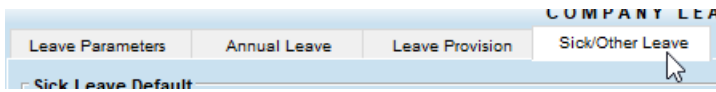
2. Select “Company Maintenance”



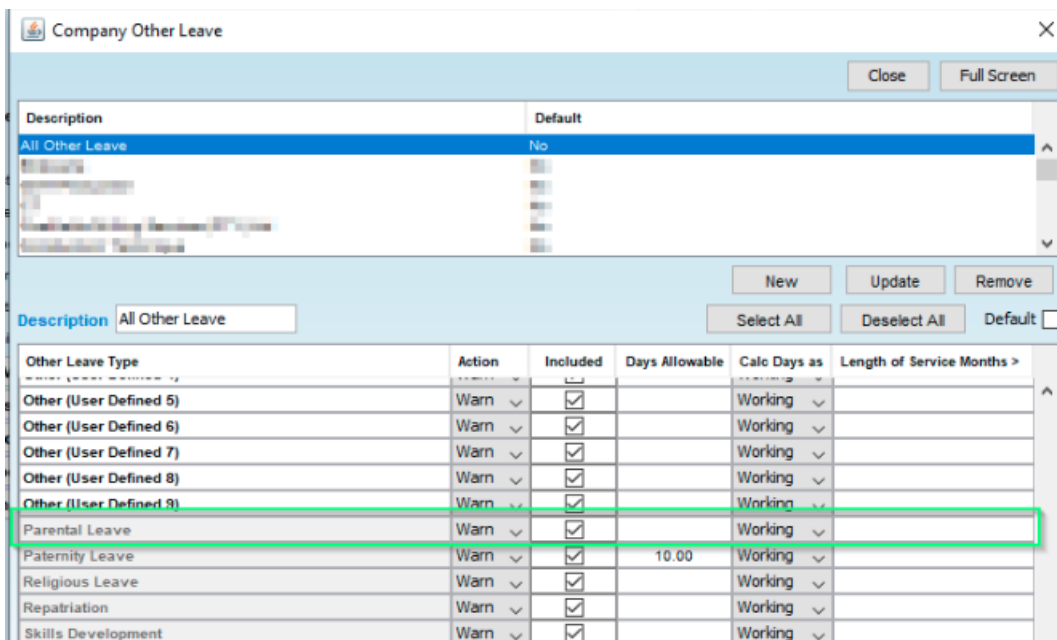
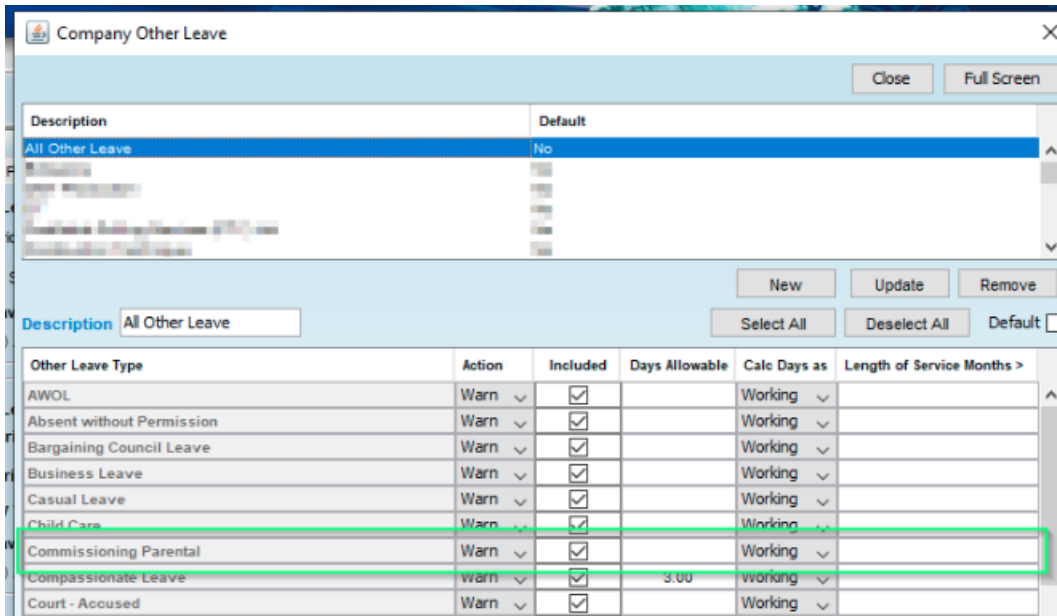
3. Select “Leave Parameters”



4. Select "Sick/Other Leave" tab



5. Select "Company Other Leave Setup"



Example:

Leave To Be Taken OR Already Taken

Leave Type: Commissioning Parental Leave Balance Adjustment

Comments / Notes

From Date: 14 April 2020 To Date: 23 April 2020

Number of Days Taken: 12.0000

Days at Full Pay: 12.0000 Days Unpaid:

Status: Approved

Stand In Person

Person to Stand In for the leave duration: Search

Leave To Be Taken OR Already Taken

Leave Type: Parental Leave Leave Balance Adjustment

Comments / Notes

From Date: 14 April 2020 To Date: 16 April 2020

Number of Days Taken: 3.0000

Days at Full Pay: 3.0000 Days Unpaid:

Status: Approved

Stand In Person

Person to Stand In for the leave duration: Search

Note: The user has to manually include the "Other Leave" set as it is not included by default.



3.4 UI-19 Report

An enhancement was made to the “UI-19” report where the template has been updated to include Code 18 (Commission Parental) and Code 19 (Parental) to the “Reason for Termination Codes” section.

Note: Please see the below example.

UI-19
Save as

PDF
▼

UI-19
1 / 1

UNEMPLOYMENT INSURANCE ACT 63 OF 2001
Employers Declaration of Employees for the month of April 2020

Information to be supplied in terms of Section 56(1&3) read with Regulation 13(1&2)

An employer must by the seventh day of each month inform the Commissioner of any changes arising during the previous month regarding the employer's contact details or employees' remuneration details including new appointments and termination of service. The employer must forward this form to the Unemployment Insurance Fund at (012) 337-1943/44 or 377-1508/8182 or submit same at any branch of the UIF which is closest to the employer. The completed form can also be faxed to any of the following numbers: Pta (012)309-5142/5286; Jhb (011) 497-3293; Dbn (031) 366-2156; Polokwane (015)290-1670; Mmabatho (018) 384-2658; East Ldn (043) 701-3263; Bfhn (051) 447 9353; Wtb (013) 656-0233; PE (041) 586-1541; Gmn (011) 873-2219; George (044) 873-2568; Pnb (033) 304 5069; Kimberley (053) 832 7218.

1. EMPLOYER DETAILS

1.1 UIF Employer Reference No. / Branch No. 1.2 PAYE Reference No (if registered with SARS)

1.3 Trading Name of Business 1.4 Physical Address

1.5 Address where employees listed in item 2 work (if different from the address listed in 1.4) 1.6 Postal Address

1.8 E-mail Address 1.9 Fax No. 1.7 Co. Reg No (CIPRO No) 1.10 Phone No. 1.11 Authorised Person **

2. EMPLOYEE DETAILS

A Surname	B Initials	C ID Number (13 Digit bar-coded RSA ID No.)	D* Total (Gross) Remuneration paid to Employee per Month		E* Total Hours Worked during Month	F Commencement Date of Employment	G Termination Date	H Reason for Termination (Use termination codes as supplied at the bottom of the page)	I Indicate whether contributor or non- contributor (YES or NO)	J** If non-contributor state reason (Use codes at bottom of page)
			R	Z						
Heider	BC	7 7 0 9 2 8 7 2 1 5 1 5 5	62788	0	173,36	0 1 0 0 0 3		18	Yes	
Umsini		4 4 4 4 4 4 4 4 4 4 4 4 4	40255	0	173,36	0 1 0 0 0 3		18	Yes	
Mabeheng	J	6 6 0 8 0 2 8 3 3 4 0 2 2	17021	0	173,36	0 1 0 7 8 1		19	Yes	
Mukata	T	6 7 1 1 5 3 5 3 0 3 1 8 4	20118	0	173,36	0 1 0 9 9 5			Yes	
Rogers	H	9 1 0 5 1 0 8 6 5 4 0 7 8	38909	0	173,36	2 5 1 1 1 3			Yes	

I, Genevieve Bezuidenhout (Name of Employer), ID No. _____, declare that the above information is true and correct. I understand that it is an offence to make a false statement.

EMPLOYER SIGNATURE _____ DATE _____

DESCRIPTIONS

** If the employer is not resident in the RSA, or is a body corporate not registered in the RSA, an authorised person must carry out the duties of the employer in terms of this Act.

D* Remuneration means actual basic salary plus payment in kind (Declare actual gross salary)

E* If paid weekly convert wages to monthly salary (weekly wages X 52/12)

Employers may also submit these details electronically from payrolls or on the UIF's website at www.labour.gov.za
Tel. No. (012) 337 1680/1700

Only applicable for Commercial Employers

Code

(J) Reason for Non-Contribution **

1 Temporary employees (less than 24 hours per month)

2 No income paid for the payroll period

REASON FOR TERMINATION CODES

2 Deceased	6 Resigned	10 Illness/Medically boarded	14 Business Closed	18 Commissioning Parental
3 Retired	7 Constructive Dismissal	11 Retrenched/Staff Reduction	15 Death of Domestic Employer	19 Parental Leave
4 Overpassed	8 Involuntary Liquidation	12 Transfer to another Branch	16 Voluntary Severance Package	
5 Contract Expired	9 Maternity/Adoption	13 Absconded	17 Reduced Work Time	

End of Document

