

# Total HR Technology for Professionals

Anywhere, Anytime, Always Online

## Release Notice

**20.02.02**

**02 August 2018**



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## 1 Introduction

<b>Release Number</b>	20.02.02
<b>Release Date</b>	02 August 2018
<b>Mandatory Release</b>	Yes
<b>Statutory Changes</b>	South Africa: No Other Tax Authorities: Yes
<b>Conversion of Data</b>	No
<b>Technical Enhancements</b>	No
<b>Important User Information</b>	Yes
<b>Minimum Version from which to upgrade</b>	19.00.00
<b>Java Version (For Applets only)</b>	<p>Recommended Java Version: Java SE 8</p> <p>Note: Using Java 7 updates 21 – 40 is NOT recommended. A Security Warning will be displayed if the aforementioned versions are used.</p> <p>JAVA 9 is currently <b><u>not compatible</u></b> with PSiber applets. JAVA 9 has not been officially released, but is available for download from the Oracle website. Users are requested <b><u>not to upgrade to JAVA 9.</u></b></p> <p>NB: Only IE8, IE9, IE10, IE11 are supported.</p>
<b>API changes / New APIs</b>	No
<b>Database Changes</b>	Yes
<b>ACB File</b>	No



## 2 Release Overview

### 2.1 Enhancements

#### 2.1.1 Mauritius Tax Table

The Mauritius Tax Table has been updated for the 2018/19 tax year. All Employees pay a flat rate of 15 % (no rebates through the payroll). Employees need to submit their Individual Tax Forms to claim a rebate.

#### 2.1.2 Sick leave Paid / Unpaid fields

An enhancement has been made to the “Custom Leave Information” & “Custom Employee Information” reports with the addition of the following fields which allows the user to report on “Sick Leave Paid / Unpaid” separately:

- Taken – Sick Leave (Not Paid)
- Taken – Sick Leave (Paid)



### 3 Enhancements

#### 3.1 Mauritius Tax Table

The Mauritius Tax Table has been updated for the 2018/19 tax year. All Employees pay a flat rate of 15 % (no rebates through the payroll). Employees need to submit their Individual Tax Forms to claim a rebate.

#### 3.2 Sick leave Paid / Unpaid fields

An enhancement has been made to the “Custom Leave Information” & “Custom Employee Information” reports with the addition of the following fields which allows the user to report on “Sick Leave Paid / Unpaid” separately:

- Taken – Sick Leave (Not Paid)
- Taken – Sick Leave (Paid)

*Note: See the below example of the additional fields.*

- 1) Select “Reporting Facility”



*Note: For the purpose of this example, the “Custom Leave information” report will be used.*

- 2) Select “Custom Leave Report”



Reporting Facility
Reporting Facility
Check reporting codes for problems...

**Filter Categories**

<input checked="" type="checkbox"/> All	<input type="checkbox"/> Audit & Notification	<input type="checkbox"/> Company & Organization
<input type="checkbox"/> Company Assets & Allocations	<input type="checkbox"/> Contracts & Projects	<input type="checkbox"/> Customisable & Templates
<input type="checkbox"/> Employee Maintenance	<input type="checkbox"/> Extracts	<input type="checkbox"/> Forms & Attachments
<input type="checkbox"/> Funds	<input type="checkbox"/> Headcount & Employment	<input type="checkbox"/> Leave
<input type="checkbox"/> Loans, Savings & Garnishees	<input type="checkbox"/> Management & Statistics	<input type="checkbox"/> Medicals, Injuries & Accidents
<input type="checkbox"/> Misconducts & Grievances	<input type="checkbox"/> Payroll	<input type="checkbox"/> Performance & Succession
<input type="checkbox"/> Statutory	<input type="checkbox"/> Training	<input type="checkbox"/> myReports

**Report Types**

Company Information

Employee Information

Financial Information

- Accommodation Summary
- Anniversary List
- Annual Leave Balances (Category Breakdown)
- Attachment Extract
- Audit Trail
- Authorisation Request Audit
- Authorisation Request Status
- Banking Details Amendments Audit
- Basic Employee Information
- Birthday List
- Clothing Request Form
- COIDA
- COIDA Actual (Annual Limit) (incl. YTD Takeons)
- COIDA Return of Earnings W.as.8
- Company Details
- Company Funds and Deductions Details / Rules
- Company Organisation Setup Conversion
- Custom Accommodation Details
- Custom Authorisation Request
- Custom Employee Information
- Custom Employee Information (Extended)
- Custom File Extract - Funds
- Custom Leave Information**
- Custom Position Details

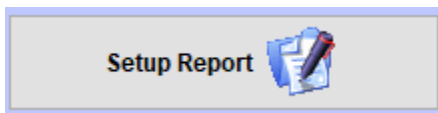
	Allocated Amount with Penalties	Months KATL	Months Beginning Casual Leave	Allocated Balance	Months/Child Care	Allocated Compensatory Leave	Allocated Annual Accrual	Allocated Cost - Wages	Allocated Cost - Fees
<b>31 January 2017 - 27 September 2017</b>									
<b>Payroll 2017</b>									
V24232041	Accr. Leave	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
FEA-2169	Home Office	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
FEA-2169	Longway Am	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
FEA-2169	Public Adu	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
SMH	Lam SA	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
EP22	EMU/Levica - School Fees	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
SP21	EMU/Levica - School School	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
PTT	Thursday Wednesday	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
TY	Visitation Teacher	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
<b>TOTAL Payroll 2017</b>									
		0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
<b>GRAND TOTAL</b>									
		0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000

**Description**

*Extract of leave values and non-financial details. Suitable for manipulation in a spreadsheet.*

Quick Run
Setup Report

3) Click "Setup Report"



4) Select "Leave Fields" Tab

Reporting Facility

Custom Leave Information

Period Criteria Filter Specific Employee Filtering\* Non Financial / Additional Leave Fields Options Sorting Levels

Current Allowable Leave Days per 'Leave... 
  Leave Accrued in Period 
  Current Balances per Leave Type 
  Leave Requested in Period  
 Leave Cancelled in Period 
  Leave Taken/Paid in Period 
  Leave Rejected in Period 
  Leave Approved in Period  
 Leave Balances Per Last Accepted Payslip 
  Leave Balances at Current Date 
  Leave Profiles Values & Costs 
  Leave Summary

Select All Deselect All Invert Selection Specific Ordering...

Group	Description	Counter
Leave Taken/Paid in Period	Taken - Skills Development	
Leave Taken/Paid in Period	Taken - Other (User Defined 1)	
Leave Taken/Paid in Period	Taken - Other (User Defined 2)	
Leave Taken/Paid in Period	Taken - Other (User Defined 3)	
Leave Taken/Paid in Period	Taken - Other (User Defined 4)	
Leave Taken/Paid in Period	Taken - Other (User Defined 5)	
Leave Taken/Paid in Period	Taken - Casual Leave	
Leave Taken/Paid in Period	Taken - Credited Leave	
Leave Taken/Paid in Period	Taken - Intercompany Leave	
Leave Taken/Paid in Period	Taken - Visa Run	
Leave Taken/Paid in Period	Taken - Other (User Defined 6)	
Leave Taken/Paid in Period	Taken - Other (User Defined 7)	
Leave Taken/Paid in Period	Taken - Other (User Defined 8)	
Leave Taken/Paid in Period	Taken - Other (User Defined 9)	
Leave Taken/Paid in Period	Taken - Other (User Defined 10)	
Leave Taken/Paid in Period	Taken - Other (User Defined 11)	
Leave Taken/Paid in Period	Taken - Other (User Defined 12)	
Leave Taken/Paid in Period	Taken - Other (User Defined 13)	
Leave Taken/Paid in Period	Taken - Other (User Defined 14)	
Leave Taken/Paid in Period	Taken - Other (User Defined 15)	
Leave Taken/Paid in Period	Taken - Strike Action	
Leave Taken/Paid in Period	Taken - Annual Leave (Paid)	
Leave Taken/Paid in Period	Taken - Annual Leave (Not Paid)	
Leave Taken/Paid in Period	Taken - Sick Leave (Paid)	
Leave Taken/Paid in Period	Taken - Sick Leave (Not Paid)	
Leave Rejected in Period	Rejected - Annual Leave	
Leave Rejected in Period	Rejected - Compassionate Leave	
Leave Rejected in Period	Rejected - Maternity Leave	
Leave Rejected in Period	Rejected - Paternity Leave	
Leave Rejected in Period	Rejected - Religious Leave	
Leave Rejected in Period	Rejected - Sick Leave	
Leave Rejected in Period	Rejected - Study Leave	

mySelection

Return to Report Selection Screen  Save myReport Generate Report

**END OF DOCUMENT**

